

De Luz

Community Services

District

Board Of Directors

Charles Bowman
Paula Carroll
Robert D'Alessandri
Gina Rawson
Debbie Roberts

General Manager

James E. Emmons

MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
July 19, 2023
6:00 p.m.

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on July 19, 2023. The meeting was also held electronically by Zoom. The meeting was called to order by Vice President Bowman at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Charles Bowman, Vice President
Robert D'Alessandri, Treasurer
Paula Carroll, Director
Gina Rawson, Director

Directors Absent:

Debbie Roberts, President

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Ron Stein, District Project Engineer
Steve Libring, Traffic Engineer
Theresa Snyder, Finance Manager
Jessica Richards, Administrative/IT Manager
TJ Cassel, Field Lead
Isabel Gavidia, Administrative Assistant

The flag salute was led by Vice President Bowman

B. SHERIFF:

General Manager Emmons announced to the Board that Deputy Perez is on vacation. Emmons reported that Deputy Perez has been working the night shift patrolling the "Look-Out" on Rancho California Road and that no serious incidents have occurred.

C. PUBLIC COMMENT:

Resident Steven Bires addressed the Board regarding his concerns with his neighbor cutting down an oak tree on De Luz Road.

D. INFORMATION ONLY:

The Statement of Investment Policy and the Financial Statements were received by the Board.

E. CONSENT CALENDAR:

Motion was made by Carroll, seconded by Rawson to approve the Consent Calendar as follows:

1. Minutes of the June 21, 2023 Regular Board Meeting
2. General Fund Claims for June 2023
3. Sheriff Special Tax Claims for June 2023
4. Purchase Order No(s): None

AYES: Bowman, Carroll, D'Alessandri, Rawson

NOES:

ABSENT: Roberts

ABSTAIN:

The motion was approved 4-0.

F. LEGISLATIVE TOPICS:

Syrus Devers, Sacramento Lobbyist for BB&K reported that SB 613, pertaining to low-population exemption from solid waste collection laws, is presently in the Assembly Appropriations Committee. He will meet with the committee consultant in mid-August to discuss and expects to report the result to the Board at the next meeting.

G. STORM DRAIN IMPROVEMENT PROJECT:

Project Engineer Stein reported that the project is currently in the bidding period. He informed the Board that the non-mandatory pre-bid conference went well, and he was able to explain to prospective bidders the requirements of the project. The bid opening is scheduled for August 1, 2023, and he will have the bid results at the next meeting.

H. BUENA VISTA RECONSTRUCTION PROJECT

Project Engineer Stein made a presentation regarding the reconstruction of Buena Vista Road. He explained how the pipes are structurally set, backfilled, and how the headwall is placed. He expects the project will be completed in August.

I. TRAFFIC MATTERS

Traffic Engineer Libring reported that the first District entrance sign has been installed. The County of Riverside will address the potholes on De Luz Road. He also reported that he conducted a Districtwide Traffic Review of intersection visibility, pavement maintenance, signs, striping, etc. and that staff have been working on completing these tasks throughout the District. The report is on file with the District.

J. ROAD MAINTENANCE/FIELD CREW REPORT

Field Lead Cassell reported that in addition to emergency repairs, the field crew continues with tree trimming and clearing the tree growth along the shoulder of roadways. He also reported debris pick up on Via Santa Rosa Road, weed whacking on Via Barranca Road and patching on Avenida Del Oro.

K. COMMITTEE REPORTS

ENGINEERING COMMITTEE REPORT

Director Bowman reported that the Engineering Committee did not convene at its regularly scheduled meeting on July 11, 2023 and that matters scheduled for this meeting have been deferred to August 8, 2023.

FINANCE COMMITTEE REPORT

Director D'Alessandri reported that the Finance Committee discussed the interest rate for LAIF. He also reported that the District has a 5.4% T-Bill and the Finance Committee would like to invest more over the next 6 months.

LEGISLATIVE COMMITTEE REPORT (SB415)

General Manager Emmons reported that the District is still awaiting for the second response from the State Controller's Office on Fuel Tax.

L. GENERAL MANAGER'S REPORT

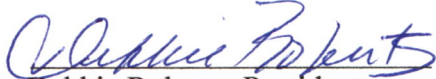
General Manager Emmons reported that he had a deposition in the Brunmark v. De Luz case. He reported that he attended the General Manager's CSDA Annual Meeting. He also reported on the ESRI Conference and how the geographic information system (GIS) currently manages the Districts field operations.

M. LEGAL COUNSEL MATTERS

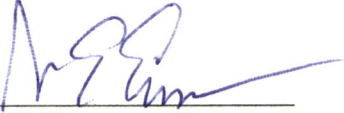
Counsel Simmons advised the Board that the second Fuel Tax Revenue letter to the States Controllers Office was received by the State Staff Counsel. She informed us that she is looking into the matter, no additional information was provided.

ADJOURNMENT

There being no further business, Vice President Bowman adjourned the meeting at 7:06 p.m.


Debbie Roberts, President
De Luz Community Services District

Attest:


James E. Emmons, Secretary
De Luz Community Services District